

# APPLYING FOR GFPS FOUNDATION SCHOLARSHIPS

## Documentation to have ready:

- Teacher email address (for recommendation survey)
- High school transcript
- Resume that shows work, community, and school involvement

1

Go to [gfpsfoundation.org](http://gfpsfoundation.org) > **Scholarships** > **Apply Here**

2

### Create **New Account**

Be sure to use an email address you check regularly.

All communications will be sent to the email you provide.

3

Once you are logged in, select **Apply** to the right of **All Scholarships**.

4

Complete eligibility questions and enter Teacher Recommender email address.

For the Teacher Recommender email, input your teacher's email address then click **Compose Email** to send a personalized request. Click **Send** then click **Submit Application**. Note: You will not see a list of available scholarship opportunities until these steps are complete.

5

You will then see a list of available scholarships. Click **Continue** at the end of the list to begin the application process.

6

Click on each scholarship name to complete the applications.

7

Check your progress by clicking the **Related Requests** tab at the top of the page to see the status of each application (draft, abandoned or submitted).

**TIP:** Be sure to save often and hit **Submit Application** for each individual opportunity!



**IF YOU HAVE ANY QUESTIONS  
REGARDING SCHOLARSHIPS, PLEASE  
CONTACT:**

Christina Horton  
christina\_horton@gfps.k12.mt.us  
(406) 268-7340

